

SHIPPER'S LETTER OF INSTRUCTION

1a. U.S. PRINCIPAL PARTY IN INTEREST (USPPI) (Complete name and address) ZIP CODE		DATE (MO./DAY/YEAR)	SHIP VIA <input type="checkbox"/> ADCOM EXPRESS CONSOLIDATION SERVICE <input type="checkbox"/> IATA SERVICE
b. USPPI EIN (IRS) OR ID NO. c. PARTIES TO TRANSACTION <input type="checkbox"/> Related <input type="checkbox"/> Non-related		2. DATE OF EXPORTATION	3. TRANSPORTATION REFERENCE NO.
4a. ULTIMATE CONSIGNEE (Complete name and address) ----- b. INTERMEDIATE CONSIGNEE (Complete name and address)		<div style="border: 2px solid black; padding: 5px;"> <h2 style="margin: 0;">ADCOM WORLDWIDE®</h2> <p style="margin: 0;">952-829-7990 • 800-747-7424 • 952-829-7995 Fax • www.adcomworldwide.com</p> <p style="margin: 0;">Corporate Office • P.O. Box 390048</p> <p style="margin: 0;">7424 W. 78th St. • Edina, MN 55439</p> </div> <div style="background-color: black; color: white; padding: 5px; text-align: center; font-weight: bold; margin-top: 5px;"> SHIPPER'S LETTER OF INSTRUCTION </div>	
5. FORWARDING AGENT (Complete name and address)		AIR FREIGHT CHARGES (SHIPPER MUST CHECK ONE) <input type="checkbox"/> PREPAID <input type="checkbox"/> COLLECT <input type="checkbox"/> THIRD PARTY <input type="checkbox"/> C.O.D. AMT.\$	
8. LOADING PIER (Vessel only)		9. METHOD OF TRANSPORTATION (Specify)	
10. EXPORTING CARRIER		11. PORT OF EXPORT	
12. PORT OF UNLOADING (Vessel and air only)		13. CONTAINERIZED (Vessel only) <input type="checkbox"/> Yes <input type="checkbox"/> No	
SPECIAL INSTRUCTIONS:		14. CARRIER IDENTIFICATION CODE	
16. ENTRY NUMBER		17. HAZARDOUS MATERIALS <input type="checkbox"/> Yes <input type="checkbox"/> No	
18. IN BOND CODE		19. ROUTED EXPORT TRANSACTION <input type="checkbox"/> Yes <input type="checkbox"/> No	
6. POINT (STATE) OF ORIGIN OR FTZ NO.		7. COUNTRY OF ULTIMATE DESTINATION	
15. SHIPMENT REFERENCE NO.		SHIPPER'S REFERENCE NO.	
SHIPPER'S REFERENCE NO.		CONSIGNEE'S REFERENCE NO.	

20. SCHEDULE B DESCRIPTION OF COMMODITIES (Use columns 22-24)					VIN/PRODUCT NUMBER/ VEHICLE TITLE NUMBER	VALUE (U.S. dollars, omit cents) (Selling price or cost if not sold)
D/F or M (21)	SCHEDULE B NUMBER (22)	QUANTITY - SCHEDULE B UNIT(S) (23)	SHIPPING WEIGHT (Kilograms) (24)		(25)	(26)

27. LICENSE NO./LICENSE EXCEPTION SYMBOL/AUTHORIZATION		28. ECCN (When required)	
29. Duly authorized officer or employee		The USPPI authorizes the forwarder named above to act as forwarding agent for export control and customs purposes.	
IMPORTANT PLEASE PICK UP THE TOP TWO SHEETS AND SIGN WHERE INDICATED IN BLOCKS 23 AND 24 OF THE ORIGINAL EXPORT DECLARATION.			
Signature	Confidential - For use solely for official purposes authorized by the Secretary of Commerce (13 U.S.C. 301 (g)).		
Title	Export shipments are subject to inspection by U.S. Customs Service and/or Office of Export Enforcement.		
Date	31. AUTHENTICATION (When required)		
Telephone No. (Include Area Code)	E-mail address		
DECLARED VALUE FOR CARRIAGE \$		SHIPPER REQUESTS INSURANCE <input type="checkbox"/> YES AMT.\$ <input type="checkbox"/> NO	
LIABILITY STATEMENT Forwarder's liability for any goods damaged, destroyed, lost or delayed shall not exceed U.S. \$20.00 per kilogram (U.S. \$9.07 per pound) in international air transportation, and \$0.50 per pound or \$50.00 (whichever is greater) in domestic, metropolitan or terminal carriage, unless a higher valuation is declared and charges paid thereon.			
If Shipper has requested insurance, shipment is insured in the amount indicated (recovery is limited to actual loss) in accordance with the provisions as specified in the Carrier's Tariffs. Insurance is payable to Shipper unless payee is designated in writing by the Shipper.			
GOODS RECEIVED IN APPARENT GOOD ORDER AT: <input type="checkbox"/> SHIPPER'S DOOR <input type="checkbox"/> AIRPORT TERMINAL			
SIGNATURE		DATE	TIME

Note: The Shipper or his Authorized Agent hereby authorizes Adcom Worldwide, Inc., in his name or on his behalf, to prepare any required export documents, to sign and accept any documents relating to the shipment described below and forward this shipment in accordance with the conditions of carriage and the tariffs of the carriers employed. The shipper guarantees payment of all collect charges in the event the consignee refuses payment. Adcom Worldwide, Inc. hereby agrees to exercise reasonable care in its selection of carriers, forwarders, agents and others to whom it may entrust the shipment.

FORM IN-73 (3/01)